

UNITED KINGDOM



McCarthy Janet - Sec A - <Janet.McCarthy@cabinet-office.x.gsi.gov.uk> on
03/15/2001 03:04:23 PM

To: Angela Vassilatou/Primeminister's Office/GR@Primeminister's Office
cc: Takolia Museji <museji.takolia@cabinet-office.x.gsi.gov.uk>
Subject: Athens Workshop 19/3/2001

Dear Mr Themelis

Many thanks for the latest documents.

I should be grateful if you would amend Mr Takolia's title as follows:

Mr. Museji Ahmed Takolia
Government Senior Adviser, Diversity Strategy & Equal Opportunities.

Regards

Janet

Janet McCarthy
Personal Secretary to Jim Drummond
Overseas and Defence Secretariat
Tel. 020 7270 0456
E-mail. jmccarthy@cabinet-office.x.gsi.gov.uk

The Cabinet Office's computer systems may be monitored and communications carried on them recorded, to secure the effective operation of the system and for other lawful purposes.

ΑΙΤΑΙΑ - U.K.

● Angela Vassilatou

03/05/2001 05:44 PM

To: McCarthy Janet - Sec A - <Janet.McCarthy@cabinet-office.x.gsi.gov.uk>
cc:
Subject: RE: Athens Workshop 19/3/2001 

Dear Janet,

Thank you for your e-mail regarding the confirmation of arrival for Messrs M. Takolia and J. Lane.

Please note that all participants will be staying at the Astir Palace Hotels (the workshop will also take place within the hotel), and its full contact details are as follows:

ASTIR PALACE HOTELS
40, Apollonos Avenue, GR-166 71, Vouliagmeni, Athens Greece.
tel.:
fax:

Please also note that I've already made reservations for Messrs M. Takolia and J. Lane for the two nights of Sunday 18 March and Monday 19 March 2001.

Please do not hesitate to contact me if you'd need more details.

Best regards,
Angela



McCarthy Janet - Sec A - <Janet.McCarthy@cabinet-office.x.gsi.gov.uk> on
03/05/2001 02:08:04 PM

To: Angela Vassilatou/Primeminister's Office/GR@Primeminister's Office
cc: Drummond Jim - SEC A - <jimdrummond@cabinet-office.x.gsi.gov.uk>, Takolia Museji
<museji.takolia@cabinet-office.x.gsi.gov.uk>
Subject: RE: Athens Workshop 19/3/2001

Many thanks for your e-mail of 1 March and fax of 2 March enclosing the
schedule for the Workshop.

This is to confirm that both Museji Takolia and Jonathan Lane will require
hotel accommodation on the nights of Sunday 18 March and Monday 19 March.

Please could you confirm the accommodation will be at the Astir Palace Hotel
and let me know the hotel details, address, telephone number and fax number.

With thanks

Janet

Janet McCarthy
PS to Jim Drummond
Overseas and Defence Secretariat
Tel. 020 7270 0456
E-mail. jmccarthy@cabinet-office.x.gsi.gov.uk

-----Original Message-----

From: A.Vassilatou@primeminister.gr
[mailto:A.Vassilatou@primeminister.gr]
Sent: 01 March 2001 16:59
To: McCarthy Janet - Sec A -
Cc: Drummond Jim - SEC A -
Subject: Athens Workshop 19/3/2001

With reference to Mr. Jim Drummond's e-mail of today, please find attached
the
schedule for the workshop.

Please be so kind to inform us about the accomodation needs for Mr. Museji
Takolia and Mr. Jonathan Lane.

Thanking you in advance,

Best regards,

Angela Vassilatou

Secretary to Mr. Nikos Themelis

(See attached file: AthensWorkshopSchedule.doc)

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carried on them recorded, to secure the effective operation of the system
and for other lawful purposes.

ΑΤΤΑΙΑ

● Angela Vassilatou

03/01/2001 06:58 PM

To: Janet.McCarthy@cabinet-office.x.gsi.gov.uk
cc: jimdrummond@cabinet-office.x.gsi.gov.uk
Subject: Athens Workshop 19/3/2001

With reference to Mr. Jim Drummond's e-mail of today, please find attached the schedule for the workshop.

Please be so kind to inform us about the accomodation needs for Mr. Museji Takolia and Mr. Jonathan Lane.

Thanking you in advance,

Best regards,

Angela Vassilatou

Secretary to Mr. Nikos Themelis



AthensWorkshopSched

HELLENIC REPUBLIC
THE PRIME MINISTER'S OFFICE

FAX

Date : March 2, 2001
Number of pages: 1 + 3

To :

Ms. Janet McCarthy

CABINET SECRETARIAT

Defence and Overseas Secretariat

Tel.:

Fax :

C.C.:

From :

Angela Vassilatou

Secretary to Mr. N. Themelis

Tel.:

Fax :

REMARKS:

Urgent

For your review

Replay ASAP

Please comment

● Angela Vassilatou

03/01/2001 06:58 PM

To: Janet.McCarthy@cabinet-office.x.gsi.gov.uk
cc: jimdrummond@cabinet-office.x.gsi.gov.uk
Subject: Athens Workshop 19/3/2001

With reference to Mr. Jim Drummond's e-mail of today, please find attached the schedule for the workshop.

Please be so kind to inform us about the accomodation needs for Mr. Museji Takolia and Mr. Jonathan Lane.

Thanking you in advance,

Best regards,

Angela Vassilatou

Secretary to Mr. Nikos Themelis



AthensWorkshop.Sched

“How to promote tolerance and respect for cultural, ethnic and religious diversity”

Athens 19 March 2001

Venue: Astir Palace Hotel, Conference Hall, Vouliagmeni, Athens

Sunday 18 March 2001

Afternoon: Arrival at Astir Palace Hotel, Vouliagmeni
(20 km from Athens / 5 km from Athens Airport)

20.00: Informal reception

Monday 19 March 2001

10.00 - 10.30: Address by the Prime Minister *Costas Simitis* ’

10.30 - 14.00: Morning Roundtable
“Promotion and encouragement of diversity”

10.30 - 12.00: “How to encourage cultural diversity and cosmopolitanism and to ensure ethnic and religious diversity” –
“How to protect and to promote the rights of indigenous populations”

12.00 - 12.30: Coffee break

12.30 - 14.00: Discussion

14.00 - 16.00: Lunch

16.00 - 20.00: Afternoon Roundtable
“International movements of labour, asylum, integration of migrants”

16.00 - 18.00: “How to adapt the policies of immigration and asylum to the new population trends”

18.00 - 20.00: “How to reduce illegal work and to foster economic social and political integration of migrants”

21.00: Dinner at a Greek taverna

The sherpas are kindly requested to reply as soon as possible, giving the names of participants, in order to allow to arrange organizational and other matters relating to accommodation. The Greek government will cover the hotel costs for a maximum of two days (18-19/3).

Please inform all participants about the above schedule of the workshop.

Looking forward to see you in Athens,

Best regards,

Nikos Themelis

Professor George Papadimitriou

TRANSMISSION VERIFICATION REPORT

TIME : 02/03/2001 11:46
NAME :
FAX :
TEL :

| | |
|--------------|-----------------|
| DATE, TIME | 02/03 11:44 |
| FAX NO./NAME | |
| DURATION | 00:01:28 |
| PAGE(S) | 04 |
| RESULT | OK |
| MODE | STANDARD ECM |



Drummond Jim - SEC A - <jimdrummond@cabinet-office.x.gsi.gov.uk>
03/01/2001 04:57 PM

To: Nikos Themelis/Primeminister's Office/GR@Primeminister's Office
cc:
Subject: RE: Athens Workshop 19/3/2001

Mr Themelis. Thanks. My secretary, Janet McCarthy has sent you the details of our participants. It would be very helpful to have the timetable and agenda for the seminar soon so that we can organise briefing, flights etc.
Jim Drummond

-----Original Message-----

From: N.Themelis@primeminister.gr [mailto:N.Themelis@primeminister.gr]
Sent: 27 February 2001 11:31
To: bresserpereira@uol.com.br; alex_himelfarb@pch.gc.ca;
O'Hara.Kathy@tbs-sct.gc.ca; rlagos@direcon.cl;
wolfgang.nowak@bk.bund400.de; Drummond Jim - SEC A -;
a.morelle@cab.pm.gouv.fr; mottysh@netvision.net.il;
m.dassu@palazzochigi.it; boef@kmp.minaz.nl;
heather.simpson@parliament.govt.nz; mrodrigues@pm.gov.pt;
madeleine.harby-samuelsson@primeminister.ministry.se;
stefan.engstrom@industry.ministry.se; sbwhoeop@aol.com;
fmichel@policy-network.org; ahood@policy-network.org
Cc: Fatima Braga@pch.gc.ca; McCarthy Janet - Sec A -;
sec.a.morelle@cab.pm.gouv.fr; judy@po.gov.za;
maria.danielsson@primeminister.ministry.se; valakeson@policy-network.org
Subject: Athens Workshop 19/3/2001

HELLENIC REPUBLIC
THE PRIME MINISTER'S OFFICE

NIKOS THEMELIS

HEAD OF STAFF

HEAD OF STRATEGIC PLANNING

Athens, 27 February

2001

Dear Colleagues,

Re: Workshop on the topic: 'How to promote tolerance for cultural, ethnic and

religious diversity?' to be held in Athens on March 19, 2001.

Further to my previous e-mails (January 3, February 14, 2001) I kindly ask some

of you who have not responded as yet, to send me in return a complete list

stating the exact number of participants (including full names and contact

telephone, fax numbers and e-mail addresses).

Please be reminded that we have already made primary bookings at Astir Palace

Hotel, Vouliagmeni and that we cover the hotel expenses for two evenings

ΑΓΓΛΙΑ



McCarthy Janet - Sec A - <Janet.McCarthy@cabinet-office.x.gsi.gov.uk>
02/27/2001 05:27 PM

To: Nikos Themelis/Primeminister's Office/GR@Primeminister's Office
cc: Takolia Museji <museji.takolia@cabinet-office.x.gsi.gov.uk>,
"jonathan.lane@homeoffice.gsi.gov.uk" <jonathan.lane@homeoffice.gsi.gov.uk>
Subject: RE: Athens Workshop 19/3/2001

Here are the details of the participants as requested but please could you continue to send all correspondence via my office.

Thank you

Jim Drummond
Defence and Overseas Secretariat
Room 220
Cabinet Office
70 Whitehall
LONDON SW1A 2AS
Tel no:
Fax no:

The participants are:-

Mr Museji Takolia
Senior Adviser
Diversity, Strategy and Equal Opportunities Unit
Cabinet Office
Room G.12
Admiralty Arch
The Mall
LONDON
SW1A 2WH

Tel no:
Fax no:
E-mail: museji.takolia@cabinet-office.x.gsi.gov.uk

and

Mr Jonathan Lane
Deputy Head of Race Equality Unit
Home Office
50 Queen Anne's Gate
LONDON
SW1H 9AT

Tel no:
Fax no:
E-mail: jonathan.lane@homeoffice.gsi.gov.uk

-----Original Message-----

From: N.Themelis@primeminister.gr [mailto:N.Themelis@primeminister.gr]
Sent: 27 February 2001 11:31
To: bresserpereira@uol.com.br; alex_himelfarb@pch.gc.ca;
O'Hara.Kathy@tbs-sct.gc.ca; rlagos@direcon.cl;
wolfgang.nowak@bk.bund400.de; Drummond Jim - SEC A -;
a.morelle@cab.pm.gouv.fr; motttysh@netvision.net.il;
m.dassu@palazzochigi.it; boef@kmp.minaz.nl;
heather.simpson@parliament.govt.nz; mrodrigues@pm.gov.pt;
madeleine.harby-samuelsson@primeminister.ministry.se;
stefan.engstrom@industry.ministry.se; sbwhoeop@aol.com;
fmichel@policy-network.org; ahood@policy-network.org
Cc: Fatima Braga@pch.gc.ca; McCarthy Janet - Sec A -;
sec.a.morelle@cab.pm.gouv.fr; judy@po.gov.za;
maria.danielsson@primeminister.ministry.se; valakeson@policy-network.org

Subject: Athens Workshop 19/3/2001

HELLENIC REPUBLIC
THE PRIME MINISTER'S OFFICE

NIKOS THEMELIS
HEAD OF STAFF
HEAD OF STRATEGIC PLANNING

Athens, 27 February

2001

Dear Colleagues,

Re: Workshop on the topic: "How to promote tolerance for cultural, ethnic and

religious diversity" to be held in Athens on March 19, 2001.

Further to my previous e-mails (January 3, February 14, 2001) I kindly ask some

of you who have not responded as yet, to send me in return a complete list

stating the exact number of participants (including full names and contact

telephone, fax numbers and e-mail addresses).

Please be reminded that we have already made primary bookings at Astir Palace

Hotel, Vouliagmeni and that we cover the hotel expenses for two evenings (18 &

19 March, 2001) for all participants.

Due to the separate date and time of your arrivals, please arrange for your

transportation from/to the airport in collaboration with your Embassies in

Athens.

Looking forward to your soonest reply,

Best regards,

Nikos Themelis

(Tel.:

fax:)

The Cabinet Office's computer systems may be monitored and communications carried on them recorded, to secure the effective operation of the system and for other lawful purposes.



McCarthy Janet - Sec A - <Janet.McCarthy@cabinet-office.x.gsi.gov.uk>
02/26/2001 04:03 PM

To: Nikos Themelis/Primeminister's Office/GR@Primeminister's Office

cc:

Subject: Progressive Governance: One Day Workshop

<<NO.0067.doc>>
Janet McCarthy
PS to Jim Drummond
Overseas and Defence Secretariat
Tel.

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- NO.0067.doc



**CABINET
OFFICE**

CABINET SECRETARIAT

Defence and Overseas Secretariat

70 Whitehall • London SW1A 2AS

TELEPHONE:

• FAX:

• E-MAIL: jdrummond@cabinet-office.x.gsi.gov.uk

DATE • 26 February 2001

OUR REFERENCE • NO.0067

YOUR REFERENCE •

Mr Nikos Themelis
Head of Strategic Planning
The Prime Minister's Office
Hellenic Republic

Dear Mr Themelis

PROGRESSIVE GOVERNANCE: ONE DAY WORKSHOP

David Miliband has asked me to respond to your e-mail of 3 January inviting him and UK experts to attend a one day workshop on "How to promote tolerance for cultural, ethnic and religious diversity". Apologies for the delay in replying.

2. The UK would like to be represented. Unfortunately David Milliband himself will not be able to attend. However, Museji Takolia, the Cabinet Office's Senior Adviser on Ethnic Diversity would be able to come in his place, supported by Jonathan Lane, Deputy Head of the Race Equality Unit at the Home Office.

3. Please would you send me further details about the seminar, including the arrangements for accommodation. I will ensure that Museji and Jonathan receive them.

Yours sincerely

JIM DRUMMOND



INVESTOR IN PEOPLE